



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

April Secretary Report Meeting

Date: April 22, 2026

Format: Virtual

Attendees: Bob Schneider, Mary Bainbridge, Craig Galecka, Nora Gathman, Carl Granger and Michael Rios

Meeting Started: 2:30 pm

Meeting Ended: 3:30 pm

March Secretary's Report Review: Motion to approve March Secretary's Report by Craig. Seconded by Bob. Approved. Nora will post minutes on the website.

Treasurer Reports: Craig provided a summary of the March treasury report and noted he is planning to meet with bank to discuss the CD account. Motion to approve the March Treasury report by Mary. Seconded by Bob. Approved.

Past Meeting and Events

Michigan Safety Conference All Chapter Meeting: There was a very good turnout at the All-Chapter Meeting during the conference, the room was full. Tim Page-Bottorff was a great speaker and shared good tips for interacting and engaging with others.

Michigan Safety Conference Social Event: There was a good turnout at the social event. The food was good and the weather was nice so people could enjoy the patio. An extremely big thank you to LBG for sponsoring drink tickets. Craig noted he has a list of those that signed in at the event that he will share.

Future Meeting topics

May: OSHA Recommended Practices for a Safety & Health Program (MIOSHA). Bob will check with Eric or Chris on the status.

June: Crane & Overhead Lift Safety & Inspections. Eric had noted last month that he would be contacting John Arnold and Michael for dates so we will wait to hear back from him.

Ideas for discussion and planning:

New Topic Ideas

- Carl noted that Heather Chapman may be willing to present again. She presented at the Michigan Safety Conference and could focus on another topic later in the year. Carl will reach out to her.
- Risk Management: Craig noted he spoke with Thomas West of MakuSafe, at the conference. He would be willing to present and could speak on emerging trends. It would have to be virtual as he lives in Iowa. Carl knows him so he can reach out to him.
- Craig noted he will follow up with Jason Allen, West Michigan Chapter's Program Chair, to see where he is getting potential presenters. He could present as well. He noted he has a few members that lets them use their facilities.

Previous topics ideas

- Workers' Compensation stories and scenarios.
- Mental Health – Psychological Safety (Sean Egan)
- Claims Management Best Practices

- Safety Designation Choices & Process
- 70E
- Electrical Safety
- Fall Protection, General Industry
- How To Start a Safety Program
- How To Enhance Your Safety Program
- Fire Protection & Sprinkler Systems

Status on previously identified topics:

- First Aid/CPR (TJ) - No update
- Emergency Response Preparedness, Brittany Parks (Bob) - No update
- SlipKnot (Bob) - No update
- Safety In Government, as Opposed to The Private Sector - On-Hold
- Carbon Monoxide (Carl) - No update
- Evan Wing-Flaim Systems (Mary) - On-Hold

New Business

Monthly website review: Mary has photos from the social event she will share so Nora can get them posted. No other updates.

Spring ROC, April 23-24: Bob will be attending virtually the first day and Nora will attend virtually the second day.

Michigan Safety Conference ASSP booth: We have the list of people that signed in at the booth and will conduct a drawing for the two Amazon gift cards that the Greater Detroit and MidMichigan chapters donated. We also received a list of all conference attendees since we had a booth. Bob will work with the other presidents to see the best way to use the lists for communication.

Safety Conference Booth and Social Event Expenses: Mary submitted her expenses to Craig for the social event. The group discussed covering the expenses this year if the other chapters did not contribute, and the other chapter could cover it when they host.

Misc. Society and Chapter Items

Chapter Elections: Carl noted that elections are open through April 30 and will share any updates as he received them.

Advisory Group - Governance Update: No updates.

Student chapter for Central Michigan University: Carl visited CMU on April 8 and met with 6 students. There are about 20 students in the program and half are in safety and the others are in environmental regulation type programs. We don't have enough for a student section there at this time. We have not received any request for any ASSP memberships from them yet. Carl noted he did not have any reimbursable expenses for this trip.

WISE Chapter Volunteer Event: Mary noted that the WISE volunteer event will be with the Great Lansing Food Bank, helping load food during their pick-up from 3:45-5:45pm. She will work on finding some dates for everyone who wants to participate.

Report Deadlines:

The Annual Leadership Report (2026-27 incoming officers) and the Annual Financial Report are due May 31. The financial audit should be conducted as well.

Membership:

The Board reviewed the current membership including the drops and additions. The current membership remains 131 with one drop and one addition in the last month. Bob and Nora will continue to develop a process to send out communications to new members and contact members that drop.

Roundtable:

Michael Rios: Michael asked about the meeting platform we use for technical presentations. Carl recommended he reach out to Eric with any questions.

Next Meeting: The next meeting will take place virtually on May 20, 2026.

American Society of Safety Professionals Mid Michigan Chapter

Monthly Financial Report

Period Ending April 30

INCOME STATEMENT

REVENUES (Cash Receipts)					
Dues		\$	142.50		
Meeting Fees		\$	-		
Conference/Seminars		\$	-		
Special Project		\$	-		
Interest		\$	150.41		
Advertising	(Unrelated Business)	\$	-		
Sale of Products *	(Unrelated Business)	\$	-		
Sale of Services	(Unrelated Business)	\$	-		
Other		\$	-		
				REVENUE (Total Receipts)	\$ 292.91
EXPENSES (Cash Disbursements)					
MEETINGS:	Lunch/Dinner	\$	1,042.74		
	Speaker Gifts	\$	-		
	Other	\$	257.95		
CONF/SEMINAR:	Meals/Breaks	\$	-		
	Speaker Expenses	\$	-		
	Books & Materials	\$	-		
	Other	\$	-		
NEWSLETTER:	Printing	\$	-		
	Postage & Mailing	\$	-		
	Other	\$	-		
TRAVEL:	Officers	\$	-		
	Other	\$	-		
Publicity		\$	-		
Special Project		\$	-		
Administrative		\$	-		
Scholarship		\$	-		
Bank Fees		\$	-		
Web Hosting		\$	-		
Other		\$	-		
				EXPENSES (Total Disbursements)	\$ 1,300.69
	NET INCOME (Excess Receipts over Disbursements)				(\$1,007.78)
PREVIOUS MONTH CASH BALANCE - Total Assets from Previous Month					\$17,318.91
NEW CASH BALANCE - Previous Month Cash Balance plus Net Income					\$16,311.13
Total Assets as of April 30 / Bank Balance					
	Savings		\$0.00		
	Checking		\$11,160.72		
	Other/CD		\$5,150.41		
	Deposit In Transit		\$0.00		
	(Outstanding Checks)		\$0.00		
NEW CASH BALANCE = Total Bank Balance			\$16,311.13		

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