



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

June Secretary Report

Meeting Date: June 18, 2025

Meeting Time: 2:30 pm

Format: Webex

Attendees: Bob Schneider, Mary Bainbridge, Craig Galecka, Nora Gathman, T.J. Richardson and Eric Allen

Meeting Started: 2:30 pm

Meeting Ended: 3:40 pm

May Secretary's Report Review: Recommendations for changes were made and minutes were considered for approval as amended. Motion to approve by TJ. Seconded by Bob. Approved. Nora will post amended minutes on the website.

May Treasury Report:

Craig gave an overview of the Treasury Report and noted that expenses for the Michigan Safety Conference Social Mixer will show up in June financials. He will need to invoice the other chapters if that is the agreement. He will be issuing a check to reimburse Mary Bainbridge for the \$250 deposit she made for the mixer space. The total amount came to \$1,169.80 which would be \$389.93 per chapter. Bob will follow up with the other chapters to confirm the agreement.

Motion to approve May Treasurer's Reports by TJ. Seconded by Mary. Approved.

New Business

- Bob noted the Greater Detroit Chapter is holding a Coffee with MIOSHA in Troy on August 28. This will included the Chapter's signing of the Alliance. Discussion followed with the possibility of doubling up with an additional presentation. This is not hosted by our Chapter so it might not be an option and convenient for our members. Eric will be following up with Chris Johnson on the heat stress presentation and can check with him on this as well.
- Bob noted he will be submitting the COMT Report by the June 30 deadline.
- Eric had sent a draft member survey for review. Suggestions were made, and the committee will follow up with emails for final review. A letter stressing the importance of the survey will be included.

Past Meeting and Events

- Mary attended the ROC Friday session on technology. She forwarded the notes to Bob and Nora. Topics included communication/email tips and scheduling.

Future Chapter Event Updates

- Multi-Employer Work Site meeting-Eric Allen: Virtual meeting being held on June 30, 2025
- Confined Spaces / Permit Required Confined Spaces-Phil Weinstein: Hybrid meeting scheduled for July 17, 2025, at the Delta Township Library in West Lansing.

Status on previously identified topics

- Lithium-Ion Batteries (TJ) – The student that is working for him is working on this as her Capstone project and hopes to have it completed by the end of summer.
- Ethics In Safety (Craig) – Craig connected with them, and they are interested in presenting virtually. He will need to confirm a date, possibly in September.
- Legionella Water Management Plan (Mary) – Mary received an email from the presenter, and he is willing to do a virtual presentation. He is on the team for the water management program Mary's company uses, but it will not be a sales pitch.
- Heat Stress: Eric will follow up with Chris on this presentation.
- First Aid/CPR (TJ) - No update
- EHS Technologies (Bob) - No update
- Emergency Response Preparedness, Brittany Parks (Bob) - No update
- SlipKnot (Bob) - No update
- Safety In Government, as Opposed to The Private Sector - On-Hold
- Carbon Monoxide (Carl) - No update
- Risk Management (Jeff Gray) - No update
- Evan Wing-Flaim Systems (Mary) - On-Hold

New Business

Monthly website review. No updates noted. Bob noted that our Bylaws should be reviewed every two years. Nora will check the review date of the current Bylaws that are posted on the site.

Roundtable:

TJ: Attended the Governance Advisory Board meeting. They discussed switching to a foresight and trend long view about ten years out. We are seeing retirements and aging out, so the question is how we message the people taking their places. We need to explore messaging options to find the best way to reach people. Our survey may help with that. Need to focus on keeping ASSP viable and the resources that built its reputation. It will be especially important to get feedback. We could offer a gift card to try to get more survey submissions.

Nora: Should we plan a social event for the Fall? We could include that in the survey to see if there is any interest. Should we use our giveaways for upcoming July meeting, and should we include lunch for the in-person? Eric will confirm if the venue allows food.

Next Meeting: Wednesday, July 23, 2025.

American Society of Safety Professionals Mid Michigan Chapter

Monthly Financial Report

Period Ending June 30

INCOME STATEMENT			
REVENUES (Cash Receipts)			
Dues		\$ -	
Meeting Fees		\$ -	
Conference/Seminars		\$ -	
Special Project		\$ -	
Interest		\$ -	
Advertising	(Unrelated Business)	\$ -	
Sale of Products *	(Unrelated Business)	\$ -	
Sale of Services	(Unrelated Business)	\$ -	
Other		\$ -	
		REVENUE (Total Receipts)	\$ -
EXPENSES (Cash Disbursements)			
MEETINGS:	Lunch/Dinner	\$ 919.80	
	Speaker Gifts	\$ -	
	Other	\$ -	
CONF/SEMINAR:	Meals/Breaks	\$ -	
	Speaker Expenses	\$ -	
	Books & Materials	\$ -	
	Other	\$ 350.00	
NEWSLETTER:	Printing	\$ -	
	Postage & Mailing	\$ -	
	Other	\$ -	
TRAVEL:	Officers	\$ -	
	Other	\$ -	
Publicity		\$ -	
Special Project		\$ -	
Administrative		\$ -	
Scholarship		\$ -	
Bank Fees		\$ -	
Web Hosting		\$ -	
Other		\$ -	
		EXPENSES (Total Disbursements)	\$ 1,269.80
NET INCOME (Excess Receipts over Disbursements)		→	(\$1,269.80)
PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets from Previous Month/Year		→	\$18,723.08
NEW CASH BALANCE - Previous Month/Year Cash Balance plus Net Income		→	\$17,453.28
Total Assets as of June 30 / Bank Balance			
	Savings		
	Checking	\$12,453.28	
	Other/CD	\$5,000.00	
	Deposit In Transit	\$0.00	
	(Outstanding Checks)	\$0.00	
NEW CASH BALANCE = Total Bank Balance		→	\$17,453.28
<p>* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.</p>			
Chapter Treasurer (Print and Sign Name)		Date	