



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

July Secretary Report

Meeting Date: July 17, 2024

Meeting Time: 2:30pm

Format: Webex

Attendees: Bob Schneider, Mary Bainbridge, Carl Granger, Nora Gathman, Craig Galecka, TJ Richardson

Meeting started: 2:30pm

Meeting Ended: 3:45pm

June Secretary Report Review: Motion to approve by Bob, Seconded by TJ. Approved. Nora will post on the website.

June Treasury Report: Motion to approve by Bob, Seconded by TJ. Approved. Nora will post on the website.

Notes:

- Payment has been sent out to Mary for the coffee event reimbursement.
- Two dues payments were paid in June for catch up.
- Carl noted that the \$200 donation to the ASSP Foundation will be sent out before June 30, 2024

Past chapter events and activities:

- Chapter surveys: Bob reported that ASSP had sent out an email providing options that would be free to us to use for surveys, which could also be used for future voting. There is a login and sample documents that we can use. Carl noted that Greater Detroit chapter has not used a survey in a number of years. Nora will look into these resources further.
- Investments: At the last meeting there was discussion of purchasing a CD to earn potential investment income. Carl checked with 5/3 Bank as he is already banking there. They offer a 6 month at 4.4% with a minimum amount of \$5,000. Motion made by TJ to move \$5,000 to a CD with 5/3. Seconded by Craig. Approved.
- Advisory Committee Member: Motion made by Bob to appoint TJ as Advisory Committee Member. Seconded by Craig. Approved.
- COMT Report: Bob reported that the COMT report was submitted. The chapter was granted gold status. Good job to everyone for their contributions. Gold is good!

Future Chapter event updates:

- Region 7 Leadership Meeting, 7/19/24: Bob will take notes and share at next meeting.
- Mike Gee, 8/13/24 - Wellness/Health/Stretching: (Mary) Mary provided updates on this confirmed event. It will be a hybrid meeting held at the Okemos Library from 12:30 – 1:00 pm. Craig noted he had a MS TEAMS account and could provide the link. Mary asked if we should provide lunch for the in-person attendees. TJ suggested noting something in the invite for attendees to let us know if there are any dietary restrictions. Motion made by Mary to use \$200 budget to provide lunch, Carl seconded. Approved. Nora will update the flyer with this information, and send it out to the Chapter and post the event on the website.
- Tony Casaletta, August 12, 13, or 17 – MIOSHA Enforcement Update: (Bob) Bob noted that Tony was originally scheduled for July, but proposed August 12, 13, 17. He is a good presenter so we would like to promote this well to get a good response. This will be a virtual event only. August 13 would be the best date for everyone so Bob will check with him and confirm.
- Bob Mann, 9/18/2024 – Culture Complacency Indifference: (Craig) Craig confirmed that Bob Mann is scheduled to present in-person/hybrid at the Michigan Library & Historical Center. He needs to pinpoint the exact title for the presentation which is on culture complacency indifference. The group decided 9:00 a.m. would be good. TJ stated him or his assistant Olivia, could access the computer there to log in to the virtual link.
- Tracy Hazel, TBD: (Bob) Bob reached out to Tracy. Mary and Nora are working on a project with her so they can check in with her the next time they see her.
- Will Dawson, TBD - Lithium-Ion Batteries: (Carl) reached out to Will and has not heard back. TJ noted that there is a statewide workgroup from the emergency response side.
- Tom Kramer - VP of Finance, TBD (Craig) Tom has a requirement to present as part of his duties. Craig was wondering what type of presentation would be best and if this could be a joint three-chapter meeting. Carl noted that it could possibly be an in-person presentation for the All-Chapter Meeting during the Safety Conference scheduled for April 15, 2025. The time would be 4 or 4:45. The next conference will be in Lansing. Craig will check with him and confirm at the next meeting.
- Aaron Gundrum, 9/17/24 - VPPP: (Chris) An invitation was forwarded to chapters to see if there was any interest. We will wait to hear back from Chris with more information.
- Jason Reason, TBD - Combustible Dust: (Carl). Carl reached out to Jason, but has not heard back.
- Chainsaw Safety, TBD (Mary): Mary noted that the Arborist is excited to present. The cost is approximately \$1,200 for 35. They could do training for Ingham County at the fairground, Hawk Island or a public park. Craig stated he thought \$100 charge for a hands-on training is good. We could include lunch as well. Mary will check with the Fairgrounds and see what we would need to do and verify if attendees need materials. Mary noted that we could have some extra items in case they did not have their own. Carl suggested we could get a sponsor to provide the PPE. It would promote their business while providing the PPE needed for the training. Bob mentioned that we should check to see if we need to have them sign a waiver or release. Carl noted that ASSP does have liability insurance for members that get hurt at meetings. Bob will check with ASSP to verify we can hold this type of training and if there is anything else we need to do.
- Brittany Parks, Emergency Response Preparedness, TBD: (Bob) No update.
- Jeff Gray-Michigan Sugar, TBD: No update.
- Golf outing with the Greater Detroit Chapter: No update

- Fall Social Event, TBD: It would be nice to do a fall event like an orchard tour or brewery. Someone suggested the Old Nation Brewery Co. in Williamston.

New Society/Chapter Business:

- Bob noted that the Annual Operational Plan is due August 15 so he will be submitting that by the due date.
- Website review: No changes to note for website updates.

Next meeting: Thursday, August 22, 2024 @ 2:30pm.

Roundtable:

- Carl: Sandy Aufermann is stepping down from the Greater Detroit Chapter President position and will be moving back to Cincinnati. Berj Bush, the current Vice President, will be stepping in as Chapter President. The official date has not been announced.
- TJ: He is looking forward to working with everyone in his new role.

American Society of Safety Professionals _Mid Michigan_ Chapter

Monthly Financial Report

Period Ending July 31

INCOME STATEMENT

REVENUES (Cash Receipts)			
Dues		\$ 65.50	
Meeting Fees		\$ -	
Conference/Seminars		\$ -	
Special Project		\$ -	
Interest		\$ -	
Advertising	(Unrelated Business)	\$ -	
Sale of Products *	(Unrelated Business)	\$ -	
Sale of Services	(Unrelated Business)	\$ -	
Other		\$ -	
		REVENUE (Total Receipts)	\$ 65.50
EXPENSES (Cash Disbursements)			
MEETINGS:	Lunch/Dinner	\$ -	
	Speaker Gifts	\$ -	
	Other	\$ -	
CONF/SEMINAR:	Meals/Breaks	\$ -	
	Speaker Expenses	\$ -	
	Books & Materials	\$ -	
	Other	\$ -	
NEWSLETTER:	Printing	\$ -	
	Postage & Mailing	\$ -	
	Other	\$ -	
TRAVEL:	Officers	\$ -	
	Other	\$ -	
Publicity		\$ -	
Special Project		\$ -	
Administrative		\$ -	
Scholarship		\$ -	
Bank Fees		\$ -	
Web Hosting		\$ -	
Other		\$ -	
		EXPENSES (Total Disbursements)	\$ -
NET INCOME (Excess Receipts over Disbursements)			\$65.50
PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets from Previous Month/Year			\$18,059.81
NEW CASH BALANCE - Previous Month/Year Cash Balance plus Net Income			\$18,125.31
Total Assets as of July 31/ Bank Balance			
	Savings	\$100.00	
	Checking	\$18,025.31	
	Other/CD	\$0.00	
	Deposit In Transit	\$0.00	
	(Outstanding Checks)	\$0.00	
NEW CASH BALANCE = Total Bank Balance		\$18,125.31	
<p>* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.</p>			
Chapter Treasurer (Print and Sign Name)		Date	

MUST MATCH