



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

February Secretary Report

Meeting Date: March 20, 2024

Meeting Time: 2:30pm – 4pm

Format: WebEx

Attendees: Bob Schneider, Mary Bainbridge, Carl Granger, Chris Johnson, Nora Gathman, Rich DeLeau

Meeting started: 2:30pm

Meeting Ended: 3:50pm

February Secretary Report Review: Bob – Motion; Mary – Second; Approved; Nora will post on the website.

February Treasury Report Review: Unable to vote to approve until next month.

Takeaways from the January meeting and old/new business review:

- Bob is still working on getting the email to work...hoping to have time to work on it later today, but not a lot of luck accessing it at this time
- There was a Region 7 leadership meeting recently, but Bob was unable to attend.

Discussion on past chapter events and activities:

- Dr. Wolf's presentation was yesterday; it was a team effort. There was a glitch getting into the parking lot, so it took time for people to get into the session. Dr. Wolf had his technology needs met...he needed something copied during the morning session, but Chris Johnson was able to get them copied. The power did go out...to his credit, he kept presenting in the dark...he did a great job. Bob asked about audience engagement...about a dozen people engaged during the morning session and many during the second as well. Chris Johnson did the introductions went really well. Mary commented that the facility also did a great job; attentive in ensuring that the space was ready to go. Definitely need to give that feedback to Craig as he has had more contact with the venue.

Future Chapter event updates:

- All Chapter Meeting at Michigan Safety Conference in April: Bob will confirm what is going with the announcement. It had been discussed to hold a social gathering at Founder's Brewery on Tuesday from 8-10pm. There is a signup for the Founders event on the GDC

Website but haven't seen anything on the joint meeting. There is an alliance meeting this week, so this can be brought up as a meeting topic.

- Coffee with MIOSHA: May 14 (9am-12pm in Jackson, MI is the date). Bob will touch base with Chris on details. The group discussed if we should add another presentation to this to firm up details. May is electrical safety month...Chris asked if there is anyone we could get to speak to it in conjunction. Carl mentioned that one of the presenters for the MSC is speaking to EV Battery Safety and that could be a good topic to add. Thermal runaway is a good topic. Carl will reach out to that speaker today.
- Stretching and Overall Wellness/Health: Mary has suggested stretching and overall wellness/health as a presentation topic; Mike Gee as a speaker...he had reached out to Mary with four ideas for topics: Low back safety, MSD disorders in the workplace; Injury Prevention beyond ergonomics; Creating Healthy Movement in an office environment; and others. Mary will reach out to see what is possibly available for future meetings.

Other Ideas for Technical Meetings:

- Craig will follow up with VP of Finance for ASSP, Thom Kramer, who has a requirement to present as part of his duties.
- Tracey Hazel is presenting at MSC, so she could be a good speaker for us. Not sure on topics.
- MVPP Site Tours: Chris Johnson suggested looking at MVPP sites in the Lansing area where we might be able to do a safety tour as an event for ASSP members. Chris will follow up with Michigan Sugar. Rich DeLeau suggested this as a great topic since there are several in Michigan. Marathon Petroleum – Terminal is one of them; Blackened Beach in Ann Arbor is one that Chris suggested. Or Holly Construction in Melvindale might also be an option...Chris added MVPP information in the chat as they have their information listed on the OSHA website. Maybe adding Aaron Gundrum, the VPP specialist. If we did it virtual, we might be able to draw from other parts of the state as well...something to think about.
- Golf Outing: Carl mentioned during a recent Oakland University event there was a presentation from Deb Williams on holding golf outings for profit. Deb has turned golf outings into a profitable event allowing chapters to have more money to contribute towards scholarships. Deb has offered to present to other boards on how they can manage a successful outing. This could be a joint effort among the chapters. The board thought it would be beneficial and would be interested in hearing the presentation.
- Using Bob Mann again for an upcoming meeting.
- Mary Bainbridge suggested that regarding the topic of a golf outing, we could also look at doing a pickleball outing. Pickleball has gained popularity, and it might be something different for those who do not golf. Axe throwing might also be an option as a social event. Something to think about during the summer.

New Society/Chapter Business:

- Brittany Parks wanted to be included in our chapter event but isn't a member currently. She was hoping to be on the mailing list for upcoming events. We can add her to the mailing list going forward.
- Carl attended the advisory committee meeting and gave a brief report.
- Carl reminded the group that 2024 Nominations are coming up.
- Website review – nothing to add at this time. Craig did get a photo at yesterday's event, so that could be added to the website once Craig is back from vacation.
- Nora asked a question...could we get the online registration list from MiOSHA or Dr. Wolf to compare to the sign-on sheet.

Next meeting: Wednesday, April 24, 2024 @ 2:30pm.

Roundtable:

- Michigan Safety Conference...Chris sent a booth signup genius out for the expo booth, again in one-hour time zones. So, watch for that. Also, new this year, the foot traffic has been limited because there isn't time for foot traffic...this year, there is dedicated time for attendees to visit the expo area; also, this year, the ASSP booth will be more centrally located so we aren't off in the corner. Rich is working on a flyer for the all-chapters meeting.
- Rich mentioned that as a chapter we cannot provide alcohol in the SOG from ASSP. He will send a Treasurer SOG outlining these requirements shortly.

American Society of Safety Professionals _____ Chapter

Monthly Financial Report

Period Ending March 31

INCOME STATEMENT

REVENUES (Cash Receipts)

Dues		\$	186.00		
Meeting Fees		\$	-		
Conference/Seminars		\$	-		
Special Project		\$	-		
Interest		\$	-		
Advertising	(Unrelated Business)	\$	-		
Sale of Products *	(Unrelated Business)	\$	-		
Sale of Services	(Unrelated Business)	\$	-		
Other		\$	-		
				REVENUE (Total Receipts)	\$ 186.00

EXPENSES (Cash Disbursements)

MEETINGS:	Lunch/Dinner	\$	-		
	Speaker Gifts	\$	-		
	Other	\$	-		
CONF/SEMINAR:	Meals/Breaks	\$	-		
	Speaker Expenses	\$	-		
	Books & Materials	\$	-		
	Other	\$	-		
NEWSLETTER:	Printing	\$	-		
	Postage & Mailing	\$	-		
	Other	\$	-		
TRAVEL:	Officers	\$	-		
	Other	\$	-		
Publicity		\$	-		
Special Project		\$	-		
Administrative		\$	-		
Scholarship		\$	-		
Bank Fees		\$	-		
Web Hosting		\$	-		
Other		\$	-		
				EXPENSES (Total Disbursements)	\$ -

NET INCOME (Excess Receipts over Disbursements) → **\$186.00**

PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets from Previous Month/Year → **\$17,451.56**

NEW CASH BALANCE - Previous Month/Year Cash Balance plus Net Income → **\$17,637.56**

Total Assets as of March 31/ Bank Balance

	Savings	\$100.00		
	Checking	\$17,537.56		
	Other/CD	\$0.00		
	Deposit In Transit	\$0.00		
	(Outstanding Checks)	\$0.00		
NEW CASH BALANCE = Total Bank Balance		\$17,637.56		

MUST MATCH

* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.

Chapter Treasurer (Print and Sign Name)

Date

American Society of Safety Professionals Mid Michigan Chapter Annual Financial Report

Year Ending March 31, 2024

INCOME STATEMENT

REVENUES (Cash Receipts)			
Dues		\$	1,743.00
Meeting Fees		\$	-
Conference/Seminars		\$	-
Special Project		\$	-
Interest		\$	-
Advertising	(Unrelated Business)	\$	-
Sale of Product **	(Unrelated Business)	\$	-
Sale of Services	(Unrelated Business)	\$	-
Other		\$	-
Gross (total) revenue from Sections		\$	-
		REVENUE (Total Receipts)	\$ 1,743.00
EXPENSES (Cash Disbursements)			
MEETINGS:			
Lunch/Dinner		\$	196.71
Speaker Gifts		\$	-
Other		\$	339.42
CONF/SEMINAR:			
Meals/Breaks		\$	-
Speaker Expenses		\$	-
Books & Materials		\$	-
Other		\$	-
NEWSLETTER:			
Printing		\$	-
Postage & Mailing		\$	-
Other		\$	-
TRAVEL:			
Officers		\$	231.61
Other		\$	-
Publicity		\$	-
Special Project		\$	-
Administrative		\$	-
Scholarship		\$	-
Bank Fees		\$	-
Web Hosting		\$	-
Other		\$	199.96
Gross (total) expense from Sections		\$	-
		EXPENSES (Total Disbursements)	\$ 967.70
NET INCOME (Excess Receipts over Disbursements)			\$ 775.30
PREVIOUS YEAR CASH BALANCE - Total Assets from Previous Year			\$16,862.26
NEW CASH BALANCE - Previous Year Cash Balance plus Net Income			\$17,637.56
Total Assets as of March 31 / Bank Balance			
Savings	\$100.00		
Checking	\$17,537.56		
Other/CD	\$0.00		
Deposit In Transit	\$0.00		
(Outstanding Checks)	\$0.00		
NEW CASH BALANCE = Total Bank Balance	\$17,637.56		

MUST MATCH

Only one of the following choices should be checked 'yes':

Is the average of Chapter's Gross Receipts for this Fiscal Year and the prior two years less than or equal to \$50,000? (ASSP will file taxes for Chapter) Yes ☐ No ☐

Is the Chapter's Gross Receipts for this Fiscal Year between \$50,000 and \$200,000 and total assets less than \$500,000? (If so, a 990EZ must be filed) Yes ☐ No ☐

Is the Chapter's Gross Receipts for this Fiscal Year greater than or equal to \$200,000 or total assets greater than or equal to \$500,000? (If so, a 990 must be filed) Yes ☐ No ☐

Has or will either a 990N, 990EZ, or 990 been filed for fiscal year? Yes ☐ No ☐

Is the Chapter's total unrelated business income (advertising, etc...) less than \$1,000 **? (Note: If more than \$1,000 a 990T form MUST be filed). Yes ☐ No ☐

This report includes the financial activities of all Sections chartered for the Chapter. Yes ☐ No ☐

** Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.

Craig J. Halecka

Chapter Treasurer - Craig Galecka

Date 5-22-24

REPORT DUE 5/31/2024