



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

November Secretary Report

Meeting Date: December 13, 2023

Meeting Time: 2:30pm – 4pm

Format: WebEx

Attendees: Bob Schneider, Mary Bainbridge, Craig Galecka, Nora Gathman, Carl Granger

Meeting started: 2:33pm

Meeting Ended: 3:44pm

November Secretary Report Review: Bob – Motion; Craig – Second; Approved

November Treasury Report Review: Bob – Motion; Mary – Second; Approved

Takeaways from the November meeting and old/new business review:

- Mary reached out to the LASC, and Rita confirmed that most, if not all, of their AV equipment has been either donated to non-profits or left for the church group who has taken over the space.⁴
- Bob reached out to the Greater Detroit Chapter on AV equipment. Sandy, President, said total bill was \$630 for everything (microphone, camera, toolbox to carry everything, and tripod). They chose not to go with the OWL camera, it would have been tough to have everyone at the same table. This is something we should consider, long term, so that we have the option of doing hybrid meetings that are more available and engaging.
- Discussion on the Chris Johnson presentation tomorrow and how the email confirmation was sent. A reminder is supposed to also go out today, but Nora will check on the reminder and registration link iCalendar. Also, Bob confirmed that he did submit a CEU application for CEU points for this presentation, but hasn't hear anything, so guessing we have not been approved.
- Bob checked with Brittany on the Lansing Chamber of Commerce rooms and it's \$15/hour per room and they have a couple different sizes of rooms.
- Bob contacted the Jackson Chamber of Commerce and they provided a link and information for the library. Bob submitted the online form for the library. Using the library seems like an option, including auditorium sized rooms, so definitely an option for the Coffee with MiOSHA in May 2024. Bob will pursue that option to set a date/time. Bob suggested Brittany Parks as a secondary presentation.

- Bob will send a note to the membership about the open Advisory Committee Member position before the next meeting.
- Bob mentioned that it is on his list to send a personal email to all the new student members who are now listed on the Mid-Michigan ASSP roster. Craig did mention that he has had some luck navigating the chapter roster recently, which could allow for better contact with our chapter members.

Past Chapter events and activities:

- None

Future Chapter event updates:

- Fatality Presentation – Chris Johnson – December 14, 2023 presentation virtually @ 11:30am. This presentation will not be recorded at the request of Chris Johnson.
- TBD (January 23 at 9am suggested): Bob Mann “How Individual Decisions Influence Safety Culture” – Craig Galecka. Craig talked to him and he would prefer to present in person, possibly at the library. January 23-24 are a couple of the dates that might work for Bob. Craig talked to the historical center about the holding the Active Shooter topic, but they were concerned about the sensitivity of that topic. They were open to it as long as we were careful about how we advertised it. We will aim for the library at our venue for the January event.
- TBD (February 6 proposed): *How to build safety into daily management through continuous improvement initiatives.* – Brittany Parks – Bob S. (Hybrid). Bob did hear back from Brittany; she will need to get with the Chamber of Commerce to get the date and time booked for her presentation.
- TBD March: Dr. Wolf (Active Shooter) – Craig will reach out to the Lansing Historical Society to see availability, and Carl can check with Dr. Wolfe to see availability in March (March 19/20 proposed for a 2-hour presentation on Active shooter Awareness and Preparedness)
- April – Joint Chapters Meeting at the Michigan Safety Conference; Rich DeLeau has arranged for a speaker for this meeting.
- TBD May: Coffee with MIOSHA – looking at March or May. Bob was referred to the Jackson library as a venue from the Chamber. Bob will see if Brittany Parks can also present on this day as a two-fer.
- TBD: Rich Mahaney (Emergency Response) – Bob S.
- TBD: Emergency Management (Active Shooter, etc.) – Bob K.
- TBD: Author from Professional Safety Journal article – Bob S.
- TBD: Drug Testing (Jim Schneider) – Bob S.
- TBD: Peer review article in the PSJ (Stephanie Walker – OH Chapter) – Bob S/Rich D.
- TBD: Will Dawson (Lithium-Ion Battery Storage or another topic) – Carl. Check with Great Lake Learning Center. Check with great lake learning center or Midland
- TBD: Mary mentioned she has had questions about stretching and overall wellness/health as a topic. The company State of Fitness may be able to put something together...State of Fitness is located in Okemos, MI.

New Society/Chapter Business:

- 2024 Nominations are coming, so reminder to start thinking about what everyone may want to do next chapter year.

- Monthly website review. Would be good to remove Bob Kirby from his position as Advisory Committee member. Thanks to Nora for doing a great job with social media and the website.

Schedule the next meeting: Wednesday, January 17, 2023 at 2:30-4pm

Roundtable:

- Carl mentioned it would be good to do an in-person board meeting one of these days...something quarterly, possibly. A restaurant would be great, but 6 or less people, we could use Craig's conference room
- Mary heard from Rita during the meeting and she had a contact with LCC-West and because we are non-profit, we get a good discount on use of their rooms. Craig mentioned the January 23 meeting as an option for this venue....Mary will check on both facility's pricing and availability.

American Society of Safety Professionals _Mid-Michigan_ Chapter

Monthly Financial Report

Period Ending December 31

INCOME STATEMENT			
REVENUES (Cash Receipts)			
Dues		\$ 114.00	
Meeting Fees		\$ -	
Conference/Seminars		\$ -	
Special Project		\$ -	
Interest		\$ -	
Advertising	(Unrelated Business)	\$ -	
Sale of Products *	(Unrelated Business)	\$ -	
Sale of Services	(Unrelated Business)	\$ -	
Other		\$ -	
		REVENUE (Total Receipts)	\$ 114.00
EXPENSES (Cash Disbursements)			
MEETINGS:	Lunch/Dinner	\$ -	
	Speaker Gifts	\$ -	
	Other	\$ -	
CONF/SEMINAR:	Meals/Breaks	\$ -	
	Speaker Expenses	\$ -	
	Books & Materials	\$ -	
	Other	\$ -	
NEWSLETTER:	Printing	\$ -	
	Postage & Mailing	\$ -	
	Other	\$ -	
TRAVEL:	Officers	\$ -	
	Other	\$ -	
Publicity		\$ -	
Special Project		\$ -	
Administrative		\$ -	
Scholarship		\$ -	
Bank Fees		\$ -	
Web Hosting		\$ -	
Other		\$ -	
		EXPENSES (Total Disbursements)	\$ -
NET INCOME (Excess Receipts over Disbursements)			\$ 114.00
PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets from Previous Month/Year			\$ 16,873.56
NEW CASH BALANCE - Previous Month/Year Cash Balance plus Net Income			\$ 16,987.56
Total Assets as of December 31/ Bank Balance			
	Savings	\$ 100.00	
	Checking	\$ 16,887.56	
	Other/CD	\$ 0.00	
	Deposit In Transit	\$ 0.00	
	(Outstanding Checks)	\$ 0.00	
NEW CASH BALANCE = Total Bank Balance		\$ 16,987.56	
* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.			
Chapter Treasurer (Print and Sign Name)		Date	

MUST MATCH