



## AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Mid-Michigan Chapter

### August Secretary Report

Meeting Date: August 16, 2023

Meeting Time: 2:30-4:00pm

Format: MS Teams Video Call

Attendees: Bob Schneider, Mary Bainbridge, Carl Granger, Nora Gathman, Rich DeLeau, and Bob Kirkby

Meeting started: 2:30pm

Meeting Ended: pm

Rich Deleau, New North Region 7 Area Director in attendance and did an introduction and offer of assistance where needed.

### June Secretary Report Review:

Approved as presented after the meeting, once everyone has had a chance to review. Please review and submit approval by email.

### June and July Treasury Report Review:

Approved as presented. Carl made a motion to approve both months as presented; Mary seconded the motion. Unanimously approved.

### Items from June meeting:

Nora was given training materials from ASSP to perform web updates as the webmaster chair. Much appreciation for all the hard work. Nora reported that she needs to update the June Secretary report and June and July Treasurer reports. Nora requested pictures if available from all members on the call.

Nora also updated the new board members and volunteers, along with pictures. Nora also reported that she has been on the LinkedIn page and will check daily to allow new member requests and postings.

## Past Chapter Events:

No chapter events in July scheduled on which to report.

Bob will contact and confirm dates with Kimberly Parks.

## Future Chapter Event updates:

- *How to Build Safety into Daily Management toward Continuous Improvement* from Kimberly Parks. Need to pick a date and location, now that LASC is no longer an option for presentations. She does hope that we can record the presentation for her future use, so we need to ensure that attendees are OK with the recording and/or have knowledge that it is being recorded.
  - Mary reported that the LASC is done; they will be permanently closed by the end of August.
- Discussion on where to hold meetings, both board and technical meetings, going forward. There are a few options, but need to nail something down for upcoming meetings. Bob Kirkby is going to look into library options in the area; Bob Schneider will call the Nuthouse for possible options and dates.
- October/early November 2023: Chainsaw Safety Training – Dustin Brighton: Carl is working with Doug Forsythe at the City of Ann Arbor to secure dates with Cobblestone Farms (or other city location in Ann Arbor) for the two-day Chainsaw Safety training class. Bob has passed on the contact information for the trainer and Carl has reached out to Dustin to see if he is available on one or more of the dates that Ann Arbor provided. Once a date is pinned to the calendar, the details for the event can be worked out and we can begin advertising it. Still waiting to hear back from Dustin.
- TBD: How Individual Decisions Affect Safety Culture: Craig Galecka: Bob Mann is willing to present, and Craig is looking for an alternate venue now that the LASC is no longer an option. Craig will keep working on it.
- TBD: Emergency Response: Bob S. Rich Mahaney may present on this topic, date to be determined. Bob S did not get a chance to talk to him at the MSC but will follow up by email.
- TBD: Emergency Management-Active Shooter Response: Bob K. has identified a speaker: Michigan State Police on this important timely topic. Bob K was not at the Mayor June meeting.
- TBD: Author from Professional Safety Journal: Bob S. will follow up with speaker. No change from the previous meeting.
- TBD: Safety Culture: Karly St Aubin from Greater Detroit. Carl will circle back with her on possible dates to do a presentation virtually.
- Stephanie Walker is open to coming to speak on her recent article in the PSJ (Authentic Leadership & Safety Culture: Leading Teams to a Safety Workplace)

during the All-chapter meeting during the Michigan Safety Conference, per Rich DeLeau.

#### Ideas for Future Events:

- Chris J. could present on 2021 fatality data from MSC. Need to schedule a date for this once we understand opportunities for new venues. This could be virtual, but would be better in person.

#### New Business:

- Discussion of possible speaker gifts...water bottle that can be laser engraved; Rich brought up a framed certificate and possible book gift idea. Or, some combination of the water bottle and certificate. Bob made a motion to purchase 5 of them in ASSP Green to use as speaker gifts.
- Regional Operating Committee meeting (September 7-8). Bob cannot attend now that he is starting a new position. Can anyone attend as proxy (Indianapolis – Central Indiana Chapter).
- The chapter did achieve Gold status for the 2022-23 Chapter Year. Thanks for all the hard work, everyone!
- Bob submitted the operational plan on-time. Thanks, Bob.

#### Place Holder for Future Meeting:

- Chapter Leadership Modules training – make sure everyone has gone through their respective modules. Thanks.
- The next two Advisory Board Member meetings have been scheduled; Bob K will report out on the meetings as they happen at future meetings.

Social Media (TBD): The website has been updated. Thanks, Nora.

#### Roundtable Discussion:

- None.

Meeting ended at 2:47pm

Schedule for next meeting:

- TBD – Bob needs to understand what his new work schedule is soon and can follow up with proposed meetings times.

# American Society of Safety Professionals \_Mid Michigan\_\_ Chapter

## Monthly Financial Report

Period Ending August 31

INCOME STATEMENT			
<b>REVENUES (Cash Receipts)</b>			
Dues		\$ 104.00	
Meeting Fees		\$ -	
Conference/Seminars		\$ -	
Special Project		\$ -	
Interest		\$ -	
Advertising	(Unrelated Business)	\$ -	
Sale of Products *	(Unrelated Business)	\$ -	
Sale of Services	(Unrelated Business)	\$ -	
Other		\$ -	
		<b>REVENUE (Total Receipts)</b>	<b>\$ 104.00</b>
<b>EXPENSES (Cash Disbursements)</b>			
MEETINGS:	Lunch/Dinner	\$ -	
	Speaker Gifts	\$ -	
	Other	\$ -	
CONF/SEMINAR:	Meals/Breaks	\$ -	
	Speaker Expenses	\$ -	
	Books & Materials	\$ -	
	Other	\$ -	
NEWSLETTER:	Printing	\$ -	
	Postage & Mailing	\$ -	
	Other	\$ -	
TRAVEL:	Officers	\$ -	
	Other	\$ -	
Publicity		\$ -	
Special Project		\$ -	
Administrative		\$ -	
Scholarship		\$ -	
Bank Fees		\$ -	
Web Hosting		\$ -	
Other		\$ -	
		<b>EXPENSES (Total Disbursements)</b>	<b>\$ -</b>
<b>NET INCOME (Excess Receipts over Disbursements)</b>			<b>\$104.00</b>
<b>PREVIOUS MONTH/YEAR CASH BALANCE - Total Assets from Previous Month/Year</b>			<b>\$16,461.06</b>
<b>NEW CASH BALANCE - Previous Month/Year Cash Balance plus Net Income</b>			<b>\$16,565.06</b>
<b>Total Assets as of August 31/ Bank Balance</b>			
	Savings	\$100.00	
	Checking	\$16,465.06	
	Other/CD	\$0.00	
	Deposit In Transit	\$0.00	
	(Outstanding Checks)	\$0.00	
<b>NEW CASH BALANCE = Total Bank Balance</b>		<b>\$16,565.06</b>	
* Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.			
<b>Chapter Treasurer (Print and Sign Name)</b>		<b>Date</b>	