**Date: August 11, 2021 (1:00-2:30pm)**

**Location: Web-Ex**

**This was a Chapter Board Meeting.**

**Chapter President Bob Schneider called the meeting to order:**

* Meeting participants included:

1. Carl Granger (past President)
2. Jeff Gray (Vice President)
3. Craig Galecka (Treasurer)
4. Mary Bainbridge (Secretary)
5. Nathan Fawcett (Social Media and Webmaster)

Not Present:

1. Bob Kirkby (Program Chair And Nominations Chair)
2. James Stokes (Delegate)

**1) Review Secretary Report(s)**

* June and July reports were approved

1. **Review Treasury Report(s)**

* Dues for July not posted yet.
* Current total $ 16306.11.
* $0.14 not accounted for, not sure why
* ACH fees increased in March to $29.90, a significant increase although there have always been fees on this account.
* Craig will follow up to see why the fees increased although there has been little activity on the account. Request refund if this is error.
* Need to change Carl’s name on the account to Bob

1. **Prior Meeting Business**

* Bob Schneider and Mary are moving into new positions and are encouraged to visit assp.org for Chapter Resources. Bob is up to date, Mary is not.
* Bob sent the meeting minutes template to Mary
* Carl to send out letter confirming we completed our audit.
* Carl is checking to see if we can post the NFPA 70e presentation on our website, including the recorded portion.

1. **Past Chapter Events**

* June 17th-“A Review of MIOSHA Workplace Fatalities”-Chris Johnson. Not a huge turnout presenter was well received by attendees.
* July 19th “Best tick and Lyme Disease Preventions Protocols” Brian Anderson. Lots of feedback and questions and requests for information from this speaker.

1. **Future Chapter Events**

* TBD-“Home Ergonomics or Ergonomics in the Hybrid Environment”-Mary Bainbridge. November is a good time to schedule this.
* “All Chapters Coffee With MIOSHA”-We need to schedule appropriately so it doesn’t get canceled.
* “Old Nation Brewery Tour” Look to later in year, still not open.
* Craig mentioned checking to see if MIFACE can present
* Mary working on scheduling WELL Health Safety presenter from Teknion.
* Carl asked if we can use the Michigan Library and Historical Center-Craig to follow up to see if we can use it for “Coffee with MIOSHA”
* Carl-See if we can schedule a holiday party at library in December, around December 6th. Craig to follow up.
* Craig-AIS, lift equipment rentals near airport, can we schedule a tour since it’s outside? Bob asked if there was an ASSP member that works there, Carl will check the roster to see if there are.
* “Chainsaw Safety Training”-Still don’t have a venue Ann Arbor was going to host the training but it has been postponed due to COVID-19
* Craig asked if we could tour construction sites
* Mary-“Multi-Employer Worksites and Liability” was a good presentation in the past. Carl will check and see if the speaker is available for virtual presentation.
* Jeff-Will approach Dekra for “High Reliability Organizations” presentation.

1. **ASSP Governance**

* Craig-proposed virtual webinar to review vote on ASSP governance changes, open to all Michigan chapters/Region 7.
* “Changes to ASSP will give members a greater voice and input to proposals for changes” (Tom Kramer?)
* Bob-Will need to get in touch with James as he will be voting.
* Vote is on September 28th during House of Delegates meeting
* Craig will follow up with his contact for more information.

1. **New Business**

* 2021 Leadership Conference will take place October 21-22. This is a virtual conference, a few people from the Chapter should attend.
* 2020-2021 Operational Plan due August 15th, Carl will forward 2020 plan to Bob.
* Fall ROC meeting-A virtual meeting, Bob will have to attend or send proxy.
* Need to upload meeting minutes to Chapter web [updates@assp.org](mailto:updates@assp.org). Nathan will handle uploading meeting minutes from April, June and July.
* Mary will send out meeting minutes to Board members before next meeting.

1. **New Chapter Goals 2021-2022**

* Monthly/Quarterly Newsletter
* CMU student chapter
* Reach out to each member to personally engage them to be more active
* Enhance our website
* What else? Be prepared to discuss for next meeting

1. **End of Meeting**

* Meeting ended at 2:27pm