**Date: Wednesday, October 7, 2020 (1:00pm – 2:30pm)**

**Location: Phone – Virtual Meeting**

**This was a Chapter Business Meeting.**

**Chapter President Carl Granger called the meeting to order:**

* Meeting participants included:

1. Carl Granger (President)
2. Jeff Gray (Vice President)
3. Bob Schneider (Secretary)
4. Nathan Fawcett (Social Media And Webmaster)

**1) Secretary Report**

* The Secretary Report was reviewed and approved.

**2) Treasurer Report**

* The current balance is $15,837.55.
* We have payments in April, May, and June.
* We had dues for $80.50 in August and $89.75 for September.
* We have expenses for around $20 for monthly bank payments.
* We spent around $32 for frames for service awards.

**3) Future Chapter Event Updates**

* October 27: “Fall Protection: The Greatest Challenge in Compliance and Risk” – Craig Galecka
  + Carl sent this out.
  + We were waiting on CEU approval and got approved.
  + Attendees need to attend both sessions to get CEU’s.

* November 24: “I’ve Been Assigned Responsibility for Industrial Hygiene: Now What?” – Greg Zigulis
  + This is confirmed.
  + We discussed the date since this may not be the best week due to Thanksgiving.
* December or January
  + Overdose prevention class by Wayne State.
* Other options and ideas:
  + Drug increase usage
  + Office exposures due to the pandemic
    - Lazy-Boy safety director may know someone that could present
    - Jeff Gray will check with Dow’s ergonomics person
  + Fleet safety
    - Carl will check
* Awards Event
  + Carl ordered the certificate frames and is working on getting current addresses for the awardees.
  + The certificates will be sent to the awardees and request a picture of them holding the award.
  + Carl will contact the ASSP to try and get more current contact information.
* Additional Classes
  + We need to get some additional classes on the schedule.
  + Does anyone have any ideas?

**4) ASSP Leadership Conference.**

* It was virtual this year.
* No one from our chapter attended.

**5) 2020-2021 COMT Report**

* We will review at a later date.
* Nothing is due right now.

1. **Class At Oakland University**

* Bob Kirkby did a class at Oakland University.
* We make an offer to two students to pay for their ASSP membership.
* The Detroit chapter offered to pay for anyone else who wants to be a member.

1. **Other Business/Roundtable** 
   * Carl: We get credit for pushing out other training sessions from other chapters.
   * Jeff: Workload has kicked in and most companies are saying their business needs are critical. Most businesses realize they need to move on despite the pandemic.
   * Bob S.: Asked about sending out a newsletter and whether ASSP has a template and information we could use. Carl mentioned there is a template available and that we just need a volunteer. Carl will send out an example. Bob also noted he has past minutes that were never posted. We decided to only post new minutes going forward.
   * Nathan: There is some information to post on our website.

**11) Schedule Next Meeting**

* November 4, 2020.