**Date: Wednesday, September 2, 2020 (1:00pm – 2:30pm)**

**Location: Phone – Virtual Meeting**

**This was a Chapter Business Meeting.**

**Chapter President Carl Granger called the meeting to order:**

* Meeting participants included:

1. Carl Granger (President)
2. Craig Galecka (Treasurer)
3. Bob Schneider (Secretary)
4. Nathan Fawcett (Social Media And Webmaster)
5. Bob Kirkby (Program Chair)
6. Mary Brainridge

**1) Secretary Report**

* The Secretary was not present at the prior meeting.

**2) Treasurer Report**

* A current report is not available.
* Treasurer is not aware of any income or disbursements since the prior meeting.

**3) Future Chapter Event Updates**

* September 29: I’ve Been Assigned IH Responsibilities…Now What? Speaker: Greg Zigulis, Sixth Sense Safety Solutions
  + Craig Galecka is hosting the event through his own platform.
  + We are working on CEU’s and are looking to combine three classes together. There needs to be three hours of training for CEU’s.
  + The IH presentation is only one hour. A suggestion was made to split 1.5 hours between Greg and Craig to bring the total training to 3 hours so we can apply for CEU’s.

* Awards Event
  + Two length of service award recipients are not responding, but Carl will keep trying to contact them.
  + We may have to just use pictures of awards instead of taking a picture of the recipients due to the pandemic.
  + Frames will be ordered this week.
  + We will mail the two awards.
* Spring/Summer 2021
  + Chainsaw Safety (2-day training at Cobblestone Farms in Ann Arbor, MI – Presenter: Dustin Brighton).
    - This training was tentatively rescheduled for this Fall, but that is not going to happen because of the pandemic.
    - Likely, we will move it to the early Summer 2021.
* ASP Prep. Class
  + We could time this during the Michigan Safety Conference in 2021, but the MSC is going all virtual. So, now the prep class will now need to be done virtually.
  + Langlois & Weigand, a prep-class provider, have the dates available.
  + Carl will reach out to the vendor and see how the virtual platform is going. He will then write up a proposal.
* Additional Classes
  + We discussed additional topics for training and classes.
  + The takeaway is for each person to come with some ideas for topics and speakers during the next meeting.
  + COVID-19 topics are likely overdone at this time.
  + Several ideas were shared:
    - How do you know if you are cleaning and doing things properly?
    - Insurance side of COVID-19 and what is happening.

**4) Misc. – Sharing Chapter Events**

* The Greater Calumet Chapter pushed out to us information on a meeting they were having on September 10.
* We get credit for sharing information about other chapter events.

**5) Mid-Michigan Chapter Hit Gold Status**

* It is confirmed, our chapter hit Gold status.
* A lot of effort was put into hitting the top status as a chapter.
* All our chapter members should be proud.

1. **Chapter Operational Plan**

* The plan was submitted.
* A copy of the plan was sent to the Board.
* The Chapter Operational Plan is a planning tool. We also get points for submitting the plan.

1. **(ROC) Regional Operating Committee (8/26/20) And AVP Meeting (8/31/20)**

* Was a half day meeting last week.
* Woman In Safety Excellence – asked if we wanted to have a WISE. Mary Brainridge volunteered to be a WISE representative for our chapter.
* Next ROC meeting is in Virginia in June 2021.
* ASSP has a hardship membership program for those that have been furloughed, etc. Information is on ASSP website.

**8) ASSP Leadership Conference**

* The conference is virtual this year being held October 1-2. Registration is open.
* This is a good opportunity. 3pm Thursday – 4pm Friday. It is free.
* There is a limit on how many can attend from each chapter when in person.
* Carl will send us the agenda.

1. **Next Meeting (October 7, 2020)**

* We will spend most of the meeting reviewing the new COMT report.
* Changes were made to the report.

1. **Other Business/Roundtable** 
   * Carl: We have some old stuff on our website that needs to be removed. Carl will show

Nathan how to do it.

* + Craig: Nothing
  + Bob S.: Nothing
  + Bob K.: He will be presenting at Oakland University. It will be a 30-60 minute lecture.

He picked a topic for students in the class. (A suggestion was made to give

away student memberships. Carl will check to see if Detroit is interested in cost

sharing since that university falls under the Detroit chapter.)

* + Nathan: Nothing
  + Mary: Nothing

**11) Schedule Next Meeting**

* October 7, 2020