**Date: Wednesday, May 13, 2020 (1:00pm – 2:30pm)**

**Location: Phone – Virtual Meeting**

**This was a Chapter Business Meeting.**

**Chapter President Carl Granger called the meeting to order:**

* Meeting participants included:

1. Carl Granger (President)
2. Jeff Gray (Vice President)
3. Bob Schneider (Secretary)
4. Craig Galecka (Treasurer)
5. James Stokes (Delegate)
6. Bob Kirkby (Program)
7. Nathan Fawcett (Social Media And Webmaster)

1. **Lunch & Learn** 
   * This event in Mason, MI was successful.
   * We were charged a $500 flat fee, which was less than expected.

**2) Secretary Report (if available)**

* Bob noted he completed the ASSP Secretary training and now has a better idea of his responsibilities.

**3) Treasurer Report**

* The fiscal report ended yesterday, so the annual financial report will need to get put together and submitted for approval before we upload it to the COMT.
* Craig is working on the report right now. The target date is June 15, 2020.
* $15,512.30 is our balance right now.

**4) Future Chapter Event Updates**

* May 27, 2020: Coffee with MI-OSHA
  + This was moved to an online Zoom meeting hosted by the Construction Association of Michigan from 9-11am. CAM offered to host the meeting. We are up to 36 registrations right now.
  + If you are interested, you need to register very soon because the limit is 150.
  + OSHA has not yet released an announcement. At this point, we are first notifying ASSP members.
  + There will be 7 MI-OSHA representatives on the call to answer questions.
* May 12-13, 2020: Chainsaw Safety 2-Day Hands-On Training @ Cobblestone Farms in Ann Arbor, MI
  + Presenter: Dustin Brighton
  + This was moved to a date this fall – TBD.
  + We are waiting to see how long the stay-at-home orders will last.
  + The flyer is done but was never sent out because of the stay-at-home orders were being implemented.
* June/July 2020 Lunch & Learn & Awards Banquet
  + We discussed ideas.
  + We could do this virtually.
  + We have 4 awards to give away. These include Length of Service awards and the award to Bob Kirkby.
* Misc. Comments
  + We may want to consider more online training. The MI-OSHA online training will be a good indicator of interest for online meetings.
  + Craig said he has a presentation on fall protection he could do for a meeting. June will be a target.

1. **Regional SPY Award**

* Bob Kirkby did not win the Regional SPY Award for Region 7. However, he is still our Safety Professional of the Year!
* There were 4 nominations.
* Congratulations to Bob!
* We discussed having a virtual event to present the award.
* Carl will mail Bob’s award to him.

1. **Chapter Leader’s Training**

* The chapter officers were asked if everyone had a chance to complete their officer training.
* Bob Schneider noted he completed the training.

1. **Elections Update – By Bob Kirkby**

* Vouchers went out on April 24th.
* 16 ballets were returned. Nothing was contested.
* We need to send out results after May 24th. Bob Kirkby is taking over the Program Chairperson and will help out with all meeting programing and planning.

1. **ROC Update**

* April 24th was the Spring ROC event.
* Each chapter was called on to present their report. They did not get to the Mid-Michigan Chapter because of time.
* The Fall ROC is in Cleveland, but unknown yet if it is an in-person ROC or a webinar format. Carl will let us know when the Fall ROC is confirmed.
* Virtual visits do count toward chapter points.
* Jeff sat in on the ROC call. He noted that the majority of the chapters where the President is replaced, the former President disappears. Our past President did not, so that is good.
* It was noted that our chapter focus is to make sure we always have effective transitions.
* A kudos was given to Bob Kirkby, Carl, and everyone for their volunteering and efforts to make our chapter successful.

**9) Misc.**

* Safety 2020 has been cancelled and moved to an online event.
* We are still waiting for more information for the House of Delegates meeting. We do know it will be virtual.

1. **Other Business/Roundtable** 
   * Carl: Nothing
   * Jeff: Nothing
   * Bob S.: Nothing
   * Craig: Nothing
   * James: Nothing
   * Bob K.: Nothing
   * Nathan: Nothing

**11) Schedule Next Meeting**

**June 3, 2020 (1:00pm – 2:30pm**

**This will be a virtual meeting.**